

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: October 14, 2015

To: Board of Directors
From: Mark E. Mills, Fire Chief
Subject: Shared Services

RECOMMENDATION:

Staff recommends the Board directs the Fire Chief to pursue a possible shared services agreement with the Kentfield Fire District. Staff also recommends the Board President appoint a three person subcommittee for the Chief to consult with concerning political issues that may arise concerning the service agreement.

BACKGROUND:

Due to the recent retirements and movements of Chief Officers within the Kentfield, Larkspur, and Corte Madera Fire agencies, the possibility of expanding the Ross Valley Fire Department Joint Powers Agreement (JPA), has been discussed by the Fire Chiefs. The timing is right for sharing resources with the hopes of minimizing administrative costs for the affected agencies.

After meeting with the existing Fire Chiefs, staff has concluded that the Larkspur and Corte Madera fire agencies do not, at this time, want to consider shared services. The Kentfield Fire District, on the other hand, has expressed a desire to share services but not officially join the JPA. The Kentfield Fire District would like to explore the possibility of sharing the Battalion Chiefs and fire prevention services that the JPA can offer.

DISCUSSION:

The Executive Management Committee met and discussed the possible options concerning a shared services agreement but would need more specific information to determine a cost, to be allocated in providing the service. The details of such agreement will be pursued by the respective Fire Chiefs and a formal presentation made to each Fire Board for final adjustments and discussions.

FISCAL IMPACT:

None to the Department at this time.

AGENDA ITEM # 3
Date 10/14/15